



## C Class RV for rental Pre Arrival Checklist

### Exterior Preparation

1. **Clean Exterior:** Wash and dry the RV, paying attention to windows and mirrors.
2. **Inspect Tires:** Check tire pressure and tread; fill or rotate if needed.
3. **Check Fuel and Fluids:**
  - Fuel level (fill to a full tank if required by policy).
  - Engine oil, transmission fluid, coolant, brake fluid, and windshield washer fluid.
4. **Battery Check:** Ensure the engine and house batteries are fully charged.
5. **Propane Tank:** Check propane level and top up if required; ensure there are no leaks.
6. **Waste Tanks:** Empty black and gray water tanks; clean if needed.
7. **Fresh Water Tank:** Fill with potable water and check for any leaks.
8. **Inspect Awning:** Make sure the awning is in good condition and operational.
9. **Check Lights:** Verify all exterior lights (headlights, brake lights, indicators, and marker lights) are working.

### Interior Preparation

1. **Clean Interior:**
  - Vacuum and sanitize floors, surfaces, and storage areas.
  - Clean windows and mirrors.
2. **Kitchen Prep:**
  - Clean appliances (stove, microwave, refrigerator).
  - Ensure propane/electric systems for the refrigerator and stove are working.
  - Stock or check for basic kitchenware if included in the rental.
3. **Bathroom:**
  - Clean toilet, sink, and shower.
  - Ensure toilet paper, cleaning supplies, and tank treatments are stocked.
4. **Safety Checks:**
  - Test smoke detectors and carbon monoxide detectors.
  - Check fire extinguisher pressure.
  - Ensure first aid kit is stocked and accessible.

- 5. Heating and Air Conditioning:** Test to confirm both systems are working properly.
- 6. Check Sleeping Areas:**
  - Inspect and clean mattresses and bedding if provided.
  - Ensure that sleeping arrangements are as listed in the rental description.
- 7. Appliance and Entertainment Check:**
  - Test TVs, radios, DVD players, and any included electronic devices.
  - Ensure WiFi/hotspot setup if available.
- 8. Inspect Storage:** Ensure all compartments are cleaned, organized, and include essential items (tools, hose, leveling blocks, etc.).

## **Documentation and Supplies**

- 1. Documentation:**
  - Include a user manual or quick guide for the RV systems.
  - Provide rental agreement, insurance papers, and roadside assistance information.
- 2. Supplies:**
  - Spare fuses, basic tools, and essential repair items.
  - Any cleaning supplies, toilet chemicals, and extra batteries if provided in the rental.

## **Pre-Arrival Communication with Renter**

- 1. Confirm Pick-Up Time:** Remind the renter of the scheduled pick-up time and location.
- 2. Provide Orientation Info:** Inform the renter about the walkthrough to familiarize them with the RV.
- 3. Check for Special Requests:** Verify any custom add-ons or requests made by the renter are in place.
- 4. Send Reminders:** Mention required documents the renter needs to bring (ID, credit card, etc.).